**SECTION-V**

**ANNEXURE- A**

(To be submitted by the Firm on their letterhead)

(Also mention on the top of the letter “**Confidential - TECHNICAL PROPOSAL”**)

Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To

The Director

ICAR- Central Institute of Fisheries Technology

Matsyapuri P.O., Willingdon Island

Kochi - 682029, Kerala

**Sub: ICAR-CIFT EoI No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Sir,

This is with reference to the above-mentioned EoI number for the Expression of Interest for the license agreement to manufacture and supply CIFT-TED.

I/We \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

hereby submit our Technical Proposal as per the prescribed Annexure and requisite EoI Processing Fees. I/We hereby declare that all the information and statements made in this EoI are true and accept that any misinterpretation contained in it may lead to our disqualification. All the documents are subject to verification by local administration or as deemed fit by the Authority. Our EoI is binding upon us. We understand that you are not bound to accept any EoI you receive.

Yours faithfully

Signature

Name

Designation

Office seal

***Encls:***

**ANNEXURE- B**

**TECHNICAL PROPOSAL - ORGANIZATIONAL PROFILE**

(To be submitted by the Firm on their letterhead)

|  |  |  |
| --- | --- | --- |
| **SNo.** | **Information Required** | **Details to be Provided** |
| 1.\* | **Name of the Technology applied for** | CIFT-TED |
| 2.\* | **Details of the firm** |  |
| 1. Registered address
 |  |
| 1. Contact details (Email/phone of the firm)
 | Email:Phone: |
| 1. Name and designation of the responsible contact person
 |  |
| 1. Email/Mobile number of the contact person
 | Email:Phone: |
| 1. Website
 |  |
| 3.\* | **Legal Status & Registration details of the firm (Private Ltd, Partnership, Proprietorship, etc.)** *Attach: Certificate of Incorporation or Registration Document* |  |
| 4.\* | **Relevant Technical Experience in one or more of the following sectors: -** 1. Fishing gear and accessories manufacturing
2. Light metal fabrication (aluminium or stainless-steel components)
3. Industrial equipment fabrication or marine equipment supply.
4. Marine logistics/equipment handling services related to fisheries, aquaculture, or shipping
5. Specialized Fishing Services

*Attach: Documentary proof with client details, work orders, or contracts for the last 3 years* |  |
| 5.\* | **Infrastructure and Manufacturing Capability:***Attach: Description and photographs of manufacturing unit(s)*  |  |
| 1. Area of the production facility (in sq.ft)
 |  |
| 1. List of machinery/equipment available
 |  |
| 1. Number of skilled and unskilled manpower
 |  |
| 1. Estimated monthly production capacity of TED (if selected)
 |  |
| 1. Qualifications and Experience of Key Personnel / Technical Team
 |  |
| 6.\* | **Financial Credentials** (Preferably Certified by a Chartered Accountant on letterhead):  | Attach copies |
| a) Capital investment  |  |
| b) Income Tax Returns (ITR) for minimum 2 years for firms with 3 years or more of experience |  |
| 7.\* | **List of Major Customers/Clients served** *Attach: Documentary evidence such as work orders, completion certificates, or invoices* |  |
| 8.\* | **Whether the necessary statutory/technical approvals are available for undertaking fabrication work***(Attach details, if applicable)* |  |
| 9. | **ISO 9001 or equivalent certification, if available***(Attach copy, if applicable)* |  |
| 10.\* | **Declaration of any ongoing Arbitration/Court Cases or disputes involving the applicant with ICAR or any government organization***(If none, mention NIL)* |  |
| 11. | **GST Registration No:***(Attach a copy of the certificate; in case of exemption, attach the Exemption Certificate)* |  |
| 12.\* | **Non-refundable Application Processing Fee:** ₹5,000/- (inclusive of GST) Demand Draft No.: \_\_\_\_\_\_\_\_\_\_\_Drawn in favour of “The Director, ICAR-CIFT, Kochi” |  |
| 13. | **Any other information the applicant wishes to submit in support of their application** |  |
| Note:1. The points marked with asterisk (\*) must be duly filled up with supporting documents to qualify the technical proposal.
2. Separate sheets may be enclosed as Annexures, quoting the serial no: if the space provided is insufficient
 |

**DECLARATION**

I/We, do hereby declare that the information given above and in the enclosed documents is true to the best of my/our knowledge and nothing has been concealed therein. I/We am/are well aware of the fact that if the information given by me/us is proved false/not true at any point in time, I/We will have to face punishment as per the provisions of law for the time being in force as well as the benefit availed of by me or the benefit accrued to me shall be summarily canceled. I/We, do hereby undertake to furnish any further information required in this connection as and when desired by the Institute.

Date: Signature

Place: Name & Office seal

**ANNEXURE- C**

**FINANCIAL ACKNOWLEDGEMENT FORM**

(To be submitted by the Firm on their letterhead)

|  |  |  |
| --- | --- | --- |
| **SNo.** | **Description** | **Acknowledgement** |
| 1 | Maximum Unit Price for CIFT-TED (inclusive of applicable taxes) | ₹23,485/- (Rupees Twenty Three Thousand Four Hundred Eighty Five Only) |
| 2 | Royalty (Non-refundable) | 5% + GST of the selling price (excluding taxes) |
| 3 | License Grant Period | Three (3) years |
| 4 | Nature of License | Non-Exclusive |
| 5 | Declaration by the Applicant | We hereby acknowledge and accept the fixed unit price, royalty terms, and license conditions specified in this EoI document. We agree to comply with all terms and conditions, including timely supply, quality compliance, and payment of royalty to ICAR-CIFT as stipulated. |

**Signature of Authorized Signatory:
Name:
Designation:
Firm Name:
Seal:
Date:**

**ANNEXURE- D**

**UNDERTAKING**

(To be submitted by the Firm on their Letter Head)

Ref: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In pursuance of the non-exclusive license to manufacture and supply CIFT-TED, developed by ICAR - Central Institute of Fisheries Technology, Kochi,

We\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ the manufacturing firm, on being the successful Applicant undertake the following:

* We have paid the EPF amount as per the offer letter issued by ICAR-CIFT and have attended the Pre-EoI meeting held at ICAR-CIFT on \_\_\_\_\_\_\_\_\_\_\_
* We will execute the license agreement with ICAR-CIFT as per the licensing terms & conditions stipulated in the MoA and the EoI documents.
* We will remit the royalty amount within sixty (60) days after the end of each calendar quarter

We understand that in case we are found not adhering to the terms and conditions as laid out in this EoI document or license agreement, ICAR-CIFT will take appropriate actions and will debar us from benefits/participation in any of the ICAR-CIFT, Kochi programs/activities in the future for 2 years.

We also acknowledge that in case of misrepresentation of the information, our proposals/contract shall be rejected/terminated by ICAR-CIFT, which shall be binding on us. We hereby also declare that our firm has not indulged in any such activity that can be termed as conflicting activities.

Date: Signature

Place: Name & Office seal

**ANNEXURE – E**

**Address of ICAR-CIFT Headquarters and Research Centres**

**HEADQUARTERS**

ICAR – Central Institute of Fisheries Technology

Matsyapuri P.O., Willingdon Island, Kochi-682029, Kerala

Contact person: Dr M.P. Remesan, Head, Fishing Technology Division

Ph: 0484 2412343 (HoD, FT)

Ph: 0484 2412344 (Co-ordination)

Ph: 0484 2412414 (ZTM-ABI / ITMU)

Email: ciftcdn@gmail.com; cift.ted@gmail.com

**RESEARCH CENTRES**

1. **Visakhapatnam Research Centre of ICAR-CIFT**
Ocean View Layout, Pandurangapuram, Andhra University P.O., Visakhapatnam- 530003, Andhra Pradesh

Contact Person: Dr. Raghu Prakash R., Principal Scientist
Ph. 0891 2567856
Email: ciftvizag@gmail.com; cift.ted@gmail.com

1. **Veraval Research Centre of ICAR-CIFT**

Matsyabhavan, Bhidia Plot, Veraval 362 265, Gujarat

Contact Person: Dr. Chinnadurai S., Scientist

Ph: 02876 231297

Email: veravalcift@gmail.com; cift.ted@gmail.com

1. **Mumbai Research Centre of ICAR-CIFT**

CIDCO Administrative Building, Ground Floor, Sector 1, Vashi, Navi Mumbai 400703, Maharashtra

Contact Person: Mr. Shravan Kumar Sharma, Scientist

Ph: 022 27826017

E-mail: ciftmum@gmail.com; cift.ted@gmail.com

**Section-VI - CHECKLIST**

To help you prepare the best application possible, all items below need to be considered and ticked off. Before submitting your Expression of Interest (EoI), ensure that you have completed the following:

## Understanding the EoI

☐ Read and understood the complete EoI guidelines and conditions.

☐ Attended or arranged to attend the mandatory Pre-EoI Meeting.

☐ Physically inspected the TED model at ICAR-CIFT HQ or its Research Centres.

## Documentation and Submission

☐ Completed and signed the Technical Proposal with all required information.

☐ Signed and sealed each page of the submitted documents by the authorized signatory.

☐ Submitted supporting documents for eligibility criteria (firm registration, licenses, technical capability, financial background, etc.).

☐ Provided photographs of the manufacturing facility, manpower details, and production capacity.

## Processing Fee

☐ Paid the non-refundable EoI Processing Fee of ₹5,000/- via Demand Draft in favour of Director, ICAR-CIFT, payable at Kochi.

☐ Submitted the payment details via the designated Google Form.

## Prototype Submission

Have taken action to submit the TED Prototype as per specifications:

☐ 1 unit of finished TED

☐ 1 Separate Grid

☐ 1-meter pipe piece for testing the breaking load

☐ Engraved the CIFTEQ logo and the Firm’s name visibly on TED.

## Communication

☐ Provided valid firm contact details (email, phone, address).

☐ Informed the team at cift-ted@gmail.com in case of any queries or clarifications.

## Authorization

☐ Confirmed that your organization is aware of and agrees to the EoI submission.

☐ Designated a contact person for all official communications.

☐ Understood the licensing terms, including the royalty payment and license validity period.